

# Corporate Identity Manual

www.slavia-pojistovna.cz



## **Contents**

Company wordmark		Other visual and text elements	
Primary (negative) version of the wordmark	4	Company tagline	31
Secondary (positive) version of the wordmark	5	Tagline design on a millimetre grid	32
Wordmark colour versions – black-and-white / grey	6	Use of tagline on a background rectangle	33
Wordmark design on a millimetre grid	7	Tagline size and margins	34
Wordmark clear zone	8	Tagline clear zone	35
Approved variations of wordmark use	9	Example of the use of Mucha artwork in special cases	36
Positioning on a coloured background	10		
Positioning on a black-and-white background	11	Examples of printed and promotional materials	
Positioning in layout I	12	Corporate stationery – business cards	39
Positioning in layout II	13	Corporate stationery – letterheads	40
Special-case wordmark usage	14	Example of advertising – visual identity policy	42
Unauthorised variations of wordmark use	15	Example of advertising – LCD panels, social media banners	43
		Example of advertising – internal invitations	44
Approved company colours		Example of car insurance calculator – phone	45
Primary – dark red	18	Example of car insurance calculator – desktop / web interface	46
Secondary – yellow	18		
Secondary – grey	18	Symbols	
Other colours	18	Examples of symbols for insurance products and other communications	48
Company typeface and typography		Wordmark version for the Netherlands	
Primary typeface	20	Positioning in layout I for the Netherlands	49
Primary typeface – additional approved styles I	21	Positioning in layout II for the Netherlands	50
Primary typeface – additional approved styles II	22	Examples of wordmark use	51
Alternative typeface I	23		
Alternative typeface II	24		
Alternative typeface III	25		
Basic typography principles	26		
Unauthorised typefaces and typography	27		





#### Primary (negative) version of the wordmark

The Slavia pojišťovna a.s. wordmark comprises the word **SLAVIA**, below which is the smaller, supplementary word **POJIŠŤOVNA**, aligned to the right edge of SLAVIA. To ensure overall balance and cohesion, a thin line fills the remaining space up to the left edge of SLAVIA.

The primary version of the wordmark is always white text against Slavia pojišťovna's corporate colour background. If this is not possible, the secondary (positive) version may be used (see p. 5); however, this must be consulted directly with the responsible officer at Slavia pojišťovna a.s.





#### Secondary (positive) version of the wordmark

This version is used only in exceptional cases **where the primary** (negative) **version cannot be applied** (see p. 4). It may be used only with the approval of the responsible officer at Slavia pojišťovna a.s.





Wordmark colour versions - black-and-white / grey

For black-and-white printing, the wordmark may be used in **white**, **full black**, or **75% black**. No other colour variations are permitted for black-and-white printing.

These specified colours primarily serve as the default background for the primary (negative) version of the wordmark.

White 0 / 0 / 0 / 0



Black 0 / 0 / 0 / 100

SLAVIA

POJIŠŤOVNA

Grey 0 / 0 / 0 / 75

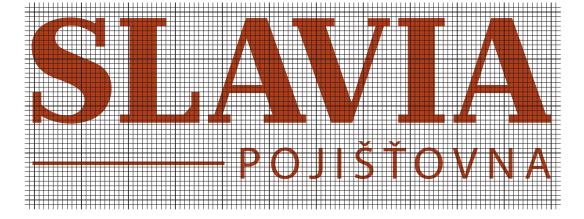




#### Wordmark design on a millimetre grid

To facilitate the accurate reproduction of the wordmark in non-DTP environments (e.g. when hand drawing or painting), it is displayed within a square grid. This grid ensures the most precise transfer of the wordmark to its intended location without distorting its overall shape.

For better clarity, the wordmark is shown within the grid in its secondary (positive) version.





#### Wordmark clear zone

A clear zone precisely defines the minimum distance from the edges of a wordmark, within which no other graphic elements may be positioned. For the Slavia pojišťovna a.s. wordmark, this zone is determined based on proportional measurements of the wordmark itself. The standard clear zone is set at ½ the height of the letters in "SLAVIA". If maintaining this distance is not possible, e.g. due to space constraints in the layout or other specific cases, a special clear zone that is equal to the height of the word "POJIŠŤOVNA" may be used.



#### Standard clear zone











#### Approved variations of wordmark use

For **CMYK printing** or rich black printing, the minimum size of the Slavia pojišťovna a.s. wordmark (the width of the word "SLAVIA") is **30 mm**. For **spot colour or standard black printing**, the minimum wordmark size is **15 mm**. This size ensures good readability of both parts of the wordmark. For **cut graphics**, the minimum **size** (width of the word "SLAVIA") is **150 mm**. However, in this case, it is essential to consult the manufacturer of the cut graphics to ensure that the wordmark is produced to a high quality and, most importantly, that it is readable.

For clarity, the minimum wordmark sizes are shown in the secondary (positive) version, but – as previously mentioned – the primary (negative) version should be used whenever possible.

Minimum permitted size – CMYK or rich black



Minimum permitted size – spot colour or standard black



Minimum permitted size – cut graphics





#### Positioning on a coloured background

The Slavia pojišťovna a.s. wordmark may be applied only to the company's primary colour or white. **The use of the Slavia pojišťovna a.s. wordmark on any other colour is not permitted.** When applied to a background that is 100–50% of the company colour, the wordmark must be white. For backgrounds that are 49–0% of the company colour, the wordmark must always be in 100% of the company colour.

However, for optimal legibility, it is strongly recommended to avoid placing the Slavia pojišťovna a.s. wordmark on any background other than 100% of the company colour or white, although a white background should be used only in exceptional cases, subject to approval from the responsible officer at Slavia pojišťovna a.s.

100-50% of the primary colour



49-0% of the primary colour





#### Positioning on a black-and-white background

When applied to a background that is 100–50% black, the word-mark must be white. For backgrounds that are 49–0% black, the wordmark must always be in 100% black.

However, for optimal legibility, it is strongly recommended to avoid placing the Slavia pojišťovna a.s. wordmark on any background other than 100% black, or white, although a white background should be used only in exceptional cases, subject to approval from the responsible officer at Slavia pojišťovna a.s.

100-50% black



49-0% black





#### Positioning in layout I

In the vast majority of layouts for Slavia pojišťovna a.s., the negative wordmark is positioned in the **top left corner** over a rectangle in the company's primary colour. The top and left sides of this rectangle always extend to the bleed of the layout, while its bottom right corner is rounded. The radius of the rounded corner is always set so that the **height of the letter "A" in "SLAVIA" is 2.5 times the radius (R)**. In other words, the rounding radius is 0.25 times the height of the letter "A" in question.

Example: If the height of the letter "A" in "SLAVIA" is 10 mm, the rounding radius of the background rectangle will be 4 mm.

The positioning of the wordmark from the edges of the rectangle is defined by the height of the letter "A" in "SLAVIA". The minimum distance from the left or right edge of the rectangle must be equal to the height of the letter "A" in "SLAVIA". The minimum distance from the top or bottom edge must be three quarters of the height of the letter "A" in "SLAVIA". Please note that these values represent the minimum spacing. In many cases, the distance may be slightly greater.

In special or atypical cases where the standard positioning rules cannot be followed in a particular layout, approval from Slavia pojišťovna a.s. must be sought before finalising the design. The precise positioning of the wordmark at the edge of the design is left to the expert judgement of the graphic designer.



#### Positioning of the logo at the top edge







#### **Positioning in layout II**

In certain cases, the wordmark may also be positioned "in open space" near the left or right edge of the layout. In this case, the same rules apply as when creating a block with the wordmark at the top edge, with one key difference: both the left and right corners of the background rectangle are rounded. The radius of the rounded corners follows the same rule: **the height of the letter "A" in "SLAVIA" must be 2.5 times the radius (R)**. In other words, the rounding radius is 0.25 times the height of the letter "A" in "SLAVIA".

Example: If the height of the letter "A" in "SLAVIA" is 10 mm, the rounding radius of the left and right corners of the background rectangle will be 4 mm.

All other parameters for the positioning of the wordmark within the background rectangle remain the same as those specified for top-edge positioning – see the previous page for details.





Positioning of the logo on the right side edge

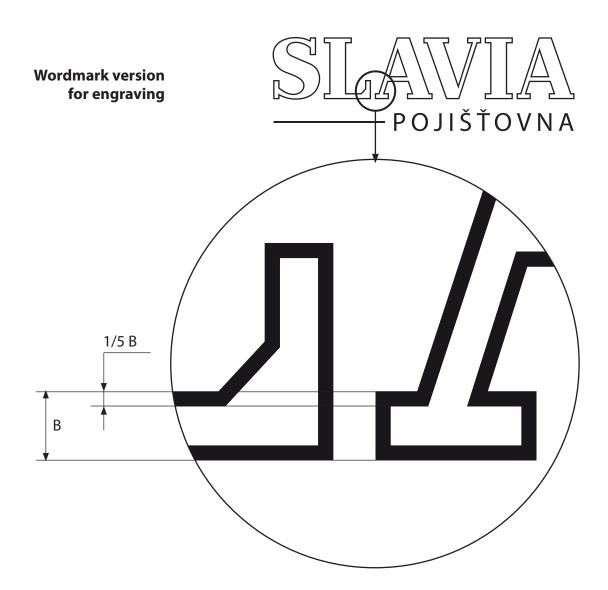




#### Special-case wordmark usage

Special cases of wordmark creation and use include engraving or other "three-dimensional" techniques where using the standard version of the wordmark is impossible or inefficient. In these cases, the design manual permits the use of a wordmark where the main part (the word "SLAVIA") consists only of an outline. The width of this outline is defined as 1/5 of the height of the "serif" on the individual letters.

The word "POJIŠŤOVNA" remains in its original solid version, as does the supplementary line in the wordmark.





Unauthorised variations of wordmark use

Use of the wordmark on any background colour other than those that have been approved is not permitted. If the wordmark needs to be used on a colour other than the company colour, black, or white, a background area in an approved colour must be created around the wordmark, maintaining the wordmark's clear zone.

The colour version of the wordmark may not be used on a dark background colour.

**Use of any other artwork or photography as a background is not permitted.** Likewise, adding effects to the wordmark, such as shading, is not allowed.





#### Unauthorised variations of wordmark use

The wordmark Slavia pojišťovna a.s. **may only be used in the approved colour variants** (company colour, black, 75% black, and white). It is not permitted to add any effect to emphasise the wordmark, create outlines of the wordmark (except in the case of engraving technology as described on page 14), or introduce any colour gradients within the wordmark itself. Likewise, any deformation of the wordmark, rotation, or the use of a different typeface in any part of the wordmark is strictly prohibited.





# Approved company colours



## **Approved company colours**

#### Primary – dark red

The primary company colour of Slavia pojišťovna a.s. for print applications is based on **Pantone 1675** (**Pantone P 38-16**). This colour is intended for spot colour printing. For composite printing, it is defined in **CMYK** as **5/84/100/27**. For electronic presentations, the primary colour is specified in **RGB** as **163/63/31**.

#### Secondary - yellow

Yellow may be used as a secondary company colour for Slavia pojišťovna a.s. For print applications, it is based on **Pantone 116 (Pantone P 10-7)** – **CMYK 0/20/95/0**. In electronic publishing and other on-screen displays, it is specified in **RGB** as **242/203/42**.

#### Secondary – grey

Dark grey is also designated as another secondary colour. It is defined as **75% black** or as the spot colour **Pantone Cool Gray 10 (Pantone P 179-12)**.

#### Other colours

**Black** and **white** may, of course, also be used. If necessary, rich black can be achieved by adding 30–50% CMY colours and 100% K.

The defined colours may not be altered or modified in any way without the approval of the responsible officer at Slavia pojišťovna a.s.

#### Primary - dark red **CMYK** Spot colour 5 / 84 / 100 / 27 Pantone 1675 Spot colour **new RGB** Pantone P 38-16 163 / 63 / 31 Secondary - yellow Spot colour **CMYK** Pantone 116 0/20/95/0 **RGB** Spot colour **new** 242 / 203 / 42 Pantone P 10-7 Secondary - grey Spot colour **CMYK** 0/0/0/75 Pantone CG 10 Spot colour **new RGB** 99 / 99 / 99 Pantone P 179-12



# Company typeface and typography



#### **Primary typeface**

The primary typeface of Slavia pojišťovna a.s. is **Myriad Pro**. This typeface is used in all printed materials prepared by graphic studios, advertising agencies, and similar external entities, provided that the text content does not require any technical modifications directly within Slavia pojišťovna a.s. This typically applies to materials such as leaflets, brochures, advertisements, and other printed materials that are not intended to be physically modified within the company. The main typeface styles are defined as **Myriad Pro Regular** and **Myriad Pro Bold**. Both of these styles may, of course, also be used in **Italic** where necessary.

Myriad Pro Regular abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 ĚŠČŘŽÝÁÍÉÚŮŤŇ ěščřžýáíéúůťň

Myriad Pro Bold abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 ĚŠČŘŽÝÁÍÉÚŮŤŇ ěščřžýáíéúůťň

Myriad Pro Italic abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 ĚŠČŘŽÝÁÍÉÚŮŤŇ ěščřžýáíéúůťň

Myriad Pro Bold Italic abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 ĚŠČŘŽÝÁÍÉÚŮŤŇ ěščřžýáíéúůťň



#### Primary typeface – additional approved styles I

The primary typeface of Slavia pojišťovna a.s. – Myriad Pro – may, in exceptional cases, be used in its **condensed styles**, particularly in situations where spatial constraints prevent the use of the standard typeface styles.

Myriad Pro Condensed abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 ĚŠČŘŽÝÁÍÉÚŮŤŇ ěščřžýáíéúůťň

Myriad Pro Bold Condensed abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 ĚŠČŘŽÝÁÍÉÚŮŤŇ ěščřžýáíéúůťň

Myriad Pro Condensed Italic abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 ĚŠČŘŽÝÁÍÉÚŮŤŇ ěščřžýáíéúůťň

Myriad Pro Bold Condensed Italic abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 ĚŠČŘŽÝÁÍÉÚŮŤŇ ěščřžýáíéúůťň



#### Primary typeface – additional approved styles II

If necessary or if there is a requirement to visually distinguish or emphasise elements within the layout, additional styles of the Myriad Pro typeface may be used. However, they should be applied with care and discretion to preserve the integrity of the company's standard layout. Any use of these typeface styles must be consulted directly with the responsible officer at Slavia pojišťovna a.s.

Myriad Pro Light

Myriad Pro Light Italic

Myriad Pro Light Condensed

Myriad Pro Light Condensed Italic

**Myriad Pro Semibold** 

Myriad Pro Semibold Italic

**Myriad Pro Semibold Condensed** 

Myriad Pro Semibold Condensed Italic

**Myriad Pro Black** 

**Myriad Pro Black Italic** 

**Myriad Pro Black Condensed** 

Myriad Pro Black Condensed Italic



#### Alternative typeface I

An alternative typeface in place at Slavia pojišťovna a.s. that may be used as a substitute for the primary typeface is **Arial CE**. This typeface may be only used in its basic styles – **Regular**, **Bold**, **Italic**, and **Bold Italic**. It is intended primarily for the company's internal and external communications in cases where compatibility issues prevent the use of the primary typeface. **Only this typeface** may be used by employees and associates of Slavia pojišťovna a.s. in their written communications.

Arial CE Regular abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 ĚŠČŘŽÝÁÍÉÚŮŤŇ ěščřžýáíéúůťň

Arial CE Bold abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 ĚŠČŘŽÝÁÍÉÚŮŤŇ ěščřžýáíéúůťň

Arial CE Italic abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 ĚŠČŘŽÝÁÍÉÚŮŤŇ ěščřžýáíéúůťň

Arial CE Bold Italic abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 ĚŠČŘŽÝÁÍÉÚŮŤŇ ěščřžýáíéúůťň



#### **Alternative typeface II**

If, for any reason, the Arial CE typeface cannot be used, it may be substituted with **Helvetica CZ** (or, alternatively, Helvetica Neue LT PRO), but only in its basic styles – **Regular (Roman)**, **Bold, Italic**, and **Bold Italic**. This typeface is intended primarily for the company's internal and external communication in cases where compatibility issues prevent the use of the primary typeface.

Helvetica CE Regular abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 ĚŠČŘŽÝÁÍÉÚŮŤŇ ěščřžýáíéúůťň

Helvetica CE Bold abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 ĚŠČŘŽÝÁÍÉÚŮŤŇ ěščřžýáíéúůťň

Helvetica CE Obligue abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 ĚŠČŘŽÝÁÍÉÚŮŤŇ ěščřžýáíéúůťň

Helvetica CE Bold Obligue abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 ĚŠČŘŽÝÁÍÉÚŮŤŇ ěščřžýáíéúůťň



#### **Alternative typeface III**

In exceptional cases (e.g. use on websites and internet applications), the **Hind** typeface may be used, provided that its use and application comply with Google's licensing terms, as Google is the provider of this typeface.

**Hind** is available in the basic styles **Regular** and **Bold**, with the additional styles **Light**, **Medium**, and **Semibold** also available if needed.

HIND Regular abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 ĚŠČŘŽÝÁÍÉÚŮŤŇ ěščřžýáíéúůťň

HIND Bold abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 ĚŠČŘŽÝÁÍÉÚŮŤŇ ěščřžýáíéúůťň



## **Basic typography**

#### **Basic typography principles**

The primary alignment defined for paragraphs is **justified text**, with the last line aligned to the left margin. If this is not feasible for technical or creative reasons, other basic types of alignment may be used – left-aligned or right-aligned ragged text. Centred alignment is also permitted.

However, whenever text is aligned in any way other than justified, hyphenation at the end of lines is strictly prohibited.

#### Justified alignment (with the last line aligned to the left margin)

Sample text demonstrating the use of the company typeface, basic paragraph. Sample text demonstrating the use of the company typeface, basic paragraph in justified alignment. Sample text demonstrating the use of the company typeface, basic paragraph in justified alignment.

#### **Left-aligned (ragged right)**

Sample text demonstrating the use of the company typeface, basic paragraph. Sample text demonstrating the use of the company typeface, basic paragraph in left-aligned (ragged right) format. Sample text demonstrating the use of the company typeface, basic paragraph in left-aligned (ragged right) format.

#### Right-aligned (ragged left)

Sample text demonstrating the use of the company typeface, basic paragraph. Sample text demonstrating the use of the company typeface, basic paragraph in right-aligned (ragged left) format. Sample text demonstrating the use of the company typeface, basic paragraph in right-aligned (ragged left) format.

#### **Centred alignment**

Sample text demonstrating the use of the company typeface, basic paragraph. Sample text demonstrating the use of the company typeface, basic paragraph in centred alignment. Sample text demonstrating the use of the company typeface, basic paragraph in centred alignment.



# **Unauthorised typefaces** and typography

#### **Unauthorised typefaces**

The use of any typeface other than those defined in this manual is strictly prohibited. This applies particularly to internal use by employees and associates of Slavia pojišťovna a.s., where it is entirely unacceptable to use any typeface other than the specified Arial CE or Helvetica CE.

Decorative typefaces must not be used as part of the main text in printed materials. In such cases, prior consultation with the responsible officer at Slavia pojišťovna a.s. is recommended.

#### **Serif typeface**

abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijk Imnopqrstuvwxyz ABCDEFGHUKLMNOPQRSTUVWXY

#### **Decorative or script typeface**

abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXX

abedefghijklmnopgrstuvwxyf ABCDEFGHIJKLYCNOP2RSWWXY

abcdefghijkIm lopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ

abed fghijklmnopgrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYE



#### **Unauthorised typeface manipulation**

When using the approved typefaces (Myriad Pro CE, Arial CE, or Helvetica CE), any form of distortion is strictly prohibited. Nor is it permitted to excessively reduce letter spacing or line spacing. Conversely, increasing letter spacing or line spacing is allowed, provided that this is done with care and sensitivity. These permitted adjustments are left to the discretion of the designer or individual preparing the materials. However, before finalisation, the materials must be reviewed and approved by the responsible officer at Slavia pojišťovna a.s.

#### **Typeface distortion**

absdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopgrstufwxyz ABCDEFGHIJKLMNOFQRSTUVWXYZ

abcdefghijklmnopaystuwwyz
ABCDEFGHUKLMNOPQRSTUWWXYZ

Excessively tight line spacing about efficient the spacing about t



## **Basic typography**

#### **Unauthorised typography**

Justified text with the last line centred or right-aligned, or the entire paragraph justified (i.e. including the last line) is strictly prohibited.

**Additionally, mixing multiple alignment styles** within a single document is not recommended. If this is necessary (for example, in tables and similar printed materials where currency values need to be right-aligned while other table content is centred), this must be done with sensitivity for the document in question.

#### Alignment to both edges (into the block) of the last line in the center

Sample text for using a company font, basic paragraph. Sample text for using a company font, basic paragraph. Sample text for using a company font, basic paragraph. Sample text for using a company font, basic paragraph. Sample text for using a company font, basic paragraph.

#### Align text to the right margin with the title centered

Sample text for using a company font, assic paragraph. Sample text for using a company font, basic paragraph. Sample text for using a company font, basic paragraph. Sample text for using a company font, basic paragraph. Sample text for using a company font, basic paragraph.

Alignment the cluding to both (into block) line Sample text for usi a company font, basic paragraph. Sample text for font, basic paragraph. Sample text for using a company using a comasic paragraph. Sample text for using a compary font, basic paragraph. Sample text for using a company font, basic gragraph.



## Other visual and text elements



In addition to the wordmark, the tagline is an integral part of Slavia pojišťovna a.s.'s graphic and advertising materials. It may be used in all required language versions, provided that the meaning of the tagline – "Your partner for a happy life" – is preserved.

The tagline, or its appropriate translation, must always be highlighted in **Myriad Pro Bold**.

The tagline may be used on **all** Slavia pojišťovna a.s. **materials**, except in cases where it cannot be included for technical reasons (e.g. there is too little space) or content-related reasons (e.g. if it would not match what is being said in the text). In all other cases, the tagline should be an integral part of the company's visual identity. An exception applies to documents where the tagline is replaced by the name of the Slavia pojišťovna a.s. website.

The tagline must always be positioned in the **bottom right-hand corner** of the document, either within a background rectangle (negative) or as standalone text (positive).

Basic - English - tagline

## Your partner for a happy life



#### Tagline design on a millimetre grid

Just like the wordmark, the tagline of Slavia pojišťovna a.s. can also be created using a millimetre grid. However, this mainly applies in cases where digital assets cannot be used (e.g. for example, when painting on walls, large surfaces, or other areas that cannot be produced using standard printing methods).

#### Company tagline on a millimetre grid



#### Use with a background rectangle

The tagline can be used **on its own** (positive) or – like the company's wordmark – with **a coloured background** (negative).

The background for the tagline may be:

- (a) 100% primary colour with white text;
- (b) 100% black with white text;
- (c) 100% secondary yellow with black text;
- (d) 30% black with black text.

The choice depends on the specific materials and their intended use.

Additional colour variations for the tagline and its background

## Your partner for a happy life

Your partner for a happy life

Your partner for a happy life



#### Size and margins

The background rectangle always has a rounded **top-left corner with a radius of R = X**. In practical terms, this means the curvature radius of the rectangle should **match the height of the letter "Y"** in the English version of the tagline. If the tagline is in another language, the reference size is still based on the Czech version, and the typeface size is then adjusted accordingly to ensure the tagline length remains the same as in the Czech version.

The tagline text is positioned within the rectangle so that the distance from the left, bottom, and top edges of the rectangle is at least 1.2 times the height of the letter "Y" in the English version of the tagline.

The **right-side spacing** is at least **twice the height of the letter "Y"** in the tagline text. It may be more, depending on the technical requirements of the layout.

#### **Background rectangle radius**



Minimum distance between the edge of the background rectangle and the text





#### **Tagline clear zone**

Just like the company's primary wordmark, the tagline also has a designated **clear zone**. Its minimum value is always equal to **1.2 times the height of the letter** "Y" in the English version of the tagline.

For the version without a background rectangle, the **clear zone** remains the same, i.e. **1.2 times the height of the letter "Y"** in the English version tagline. In practical terms, this means that the minimum clear zone for a tagline without a background rectangle follows the same proportions as if the rectangle were present.

Minimum clear zone for the tagline with a background rectangle



Minimum clear zone for the tagline with a background rectangle





### **Use of Mucha artwork**

In special cases, such as ceremonial events or significant contracts, an older visual element – the Muchagirl – may be used.

Whenever technically possible, the top edge of the illustration should extend to the full height of the medium or layout. The other edges should seamlessly fade into either white or the company's primary background colour.

When fading into the company colour (negative version), the lightest areas of the image (originally white) should contain at least 30% of the company colour. In exceptional cases, the illustration may also be placed on a black or dark grey background (the lightest areas must still contain at least 30% of the background colour).

When using the illustration on a white background, the darkest areas (originally black or very dark) should contain

#### **Background in company colour**



#### **Background in wh**

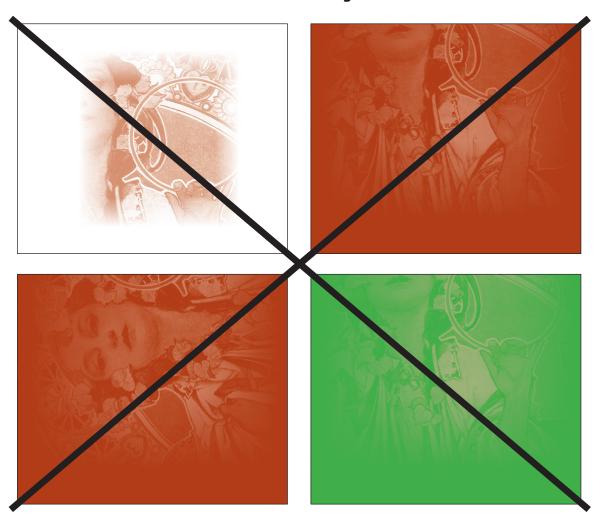




## **Use of Mucha artwork**

The positioning of the background motif largely relies on the artistic judgement and graphic expertise of the designer. However, there are some strict requirements: The background illustration must always display at least 70% of the girl's face. The head must always remain the focal point of the design. The illustration must not be rotated or distorted in any way. Mirroring is permitted in exceptional cases, but other alterations to the orientation are not allowed. The illustration must only be placed on the company's primary colour, black, or white. Other background colours are not permitted.

## Prohibited uses of the background motif





# Examples of printed and promotional materials



# **Corporate stationery**

#### **Business cards**

Business cards are an essential representative element of the company's visual identity. The standard format is  $50 \times 90$  mm. The **front side** features the wordmark in the primary dark red, positioned near the top edge, with text in the secondary grey. The **reverse side** displays the white wordmark on a dark red background. Cards are always printed in colour on the specified paper with rounded corners.

- 1 Wordmark, 33 × 17 mm, primary dark red
- 2 First name and surname, Myriad Pro Black, 12 pt, secondary grey
- Additional details (job title, address, phone numbers, email, website),
  Myriad Pro Black, 7 pt, secondary grey
- **QR code** (containing all business card details, without diacritics), 18 × 18 mm, secondary grey
- 5 **Wordmark white**, 23 × 74 mm, background primary dark red





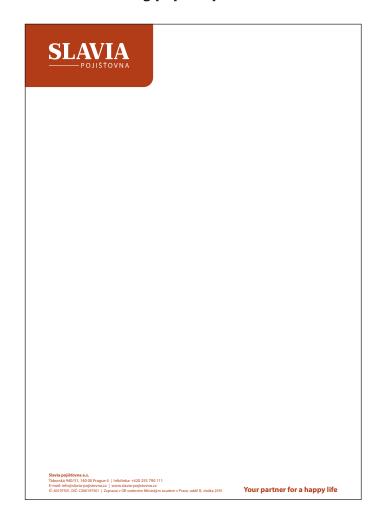


# **Corporate stationery**

#### **Letterhead specifications**

The standard Slavia pojišťovna a.s. letterhead paper is exclusively white, with the negative wordmark positioned in the top left corner and the tagline in the bottom right corner. Next to the tagline is the company's contact address, including all statutory information. Additional supplementary details may be placed above the address.

### **Writing paper – preview**





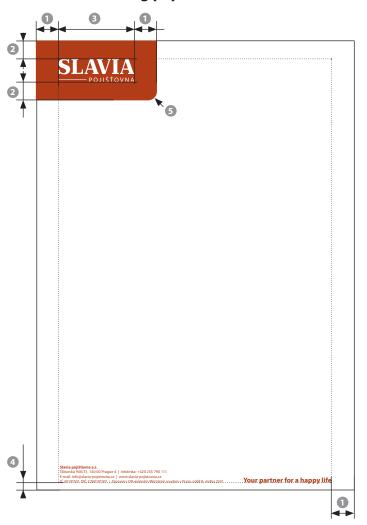
# **Corporate stationery**

## **Letterhead specifications**

- 15 mm
- 2 12 mm
- 3 50 mm
- 4 5 mm (the bottom margin may be extended up to 15 mm if necessary)
- Sounding of the bottom right corner of the rectangle under the wordmark. R = 6 mm

**Footer (address)**, Myriad Pro Regular, 7.5 pt, line spacing 9 pt **Tagline**, Myriad Pro Bold, 13 pt

## Writing paper - dimensions





# **Example of advertising**

#### Visual identity policy

Several rules need to be followed when creating visuals for print advertising. At the top, there is always a "bubble", which serves as the main visual element containing a photograph of the specific product or message. If this is an insurance product, it also includes a symbol. The main headline is in primary dark red. Other texts are in secondary grey. The logo is always positioned in the bottom right corner. To the left, there is a link to the website or, where applicable, a QR code linking to the specific product. The primary typeface is Myriad Pro Black and Regular, with the size determined by the dimensions of the printed material or advertisement format.





For stacked text, two types of graphic bullet points may be used, one incorporating primary dark red and the other in secondary grey only.



To highlight a promotion or other important message, a "sticker" in secondary yellow may also be used within a circular field with a grey shadow.



www.slavia-pojistovna.cz

**SLAVIA** 

SLAVIA



# **Example of advertising**

#### LCD panels, social media banners

When creating visuals for social media banners or LCD panels, follow the same rules as for print advertising. At the top, there is always a "bubble", which serves as the main visual element containing a photograph of the specific product or message. The main headline is in primary dark red. Other texts are in secondary grey. The logo is always positioned in the bottom right corner. To the left, there is a link to the website or, where applicable, a QR code linking to the specific product. The primary typeface is Myriad Pro Black and Regular, with the size determined by the dimensions of the printed material or advertisement format.





# **Example of advertising**

#### Internal invitations

When creating visuals for internal invitations to events or training sessions, follow the same rules as for print advertising. At the top, there is always a "bubble", which serves as the main visual element containing a photograph of the specific product or message. The main headline is in primary dark red. Other texts are in secondary grey. The logo is always positioned in the bottom right corner. The primary typeface is Myriad Pro Black and Regular, with the size determined by the dimensions of the printed material or advertisement format.









**SLAVIA** 



# **Example of insurance calculator**

#### Car insurance calculator - phone

The graphical interface of the phone and desktop calculator is designed in line with the colour scheme and principles of the overall visual style. The logo is positioned in the top left corner, and texts are in secondary grey. Headlines and certain elements are in primary dark red. Additional supplementary colours include grey (178/178/178 RGB) and light green (227/251/227 RGB) for background cells.















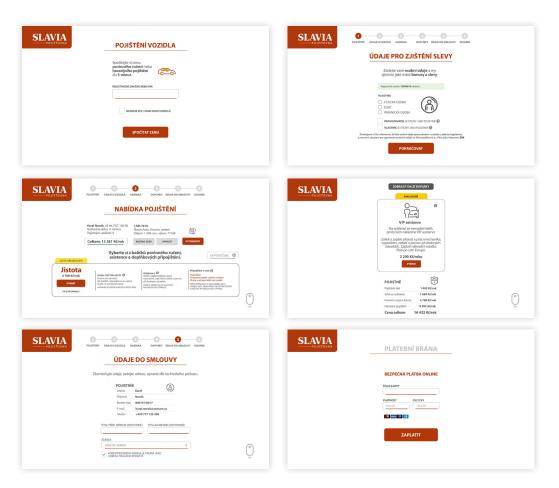


# **Example of insurance calculator**

#### Car insurance calculator – desktop / web interface

The graphical interface of the phone and desktop calculator is designed in line with the colour scheme and principles of the overall visual style. The logo is positioned in the top left corner, and texts are in secondary grey. Headlines and certain elements are in primary dark red. Additional supplementary colours include grey (178/178/178 RGB) and light green (227/251/227 RGB) for background cells.







# **Symbols**



# **Symbols**

# Examples of symbols for insurance products and other communications

The symbols have been designed for different types of insurance and messages in a two-colour scheme, visually representing the concept or message. The main motif is in primary dark red, with graphical highlights or accents in secondary yellow. Symbols are used for quick product orientation.









**CAR INSURANCE** 

TRAVEL INSURANCE

**CONTENTS INSURANCE** 

**HEALTH INSURANCE** 











SOLE TRADER INSURANCE

TRANSPORT OPERATOR INSURANCE

BUSINESS PROPERTY INSURANCE

LIABILITY INSURANCE

BEE INSURANCE







Symbols can also be used in a monotone grey version, e.g. windscreen insurance, baggage damage insurance, and natural disaster insurance. All symbols are stored on the company's shared drive.



**OTHER** 



**MOBILE APP** 



FOREIGNER INSURANCE



**MANAGEMENT** 



# Wordmark version for the Netherlands

#### Positioning in layout I for the Netherlands

The wordmark version for the Netherlands follows the same graphic rules outlined throughout the manual for the Czech version. In the vast majority of layouts for Slavia pojišťovna a.s., the negative wordmark is positioned in the **top left corner** over a rectangle in the company's primary colour. The top and left sides of this rectangle always extend to the bleed of the layout, while its bottom right corner is rounded. The radius of the rounding is always such that **the height of the letter** "A" in "SLAVIA" is 2.5 times the radius (R). In other words, the rounding radius is 0.25 times the height of the letter "A" in "SLAVIA".

The positioning of the wordmark from the edges of the rectangle is defined by the height of the letter "A" in "SLAVIA". The minimum distance from the left or right edge of the rectangle must be equal to the height of the letter "A" in "SLAVIA". The minimum distance from the top or bottom edge must be three quarters of the height of the letter "A" in "SLAVIA". Please note that these values represent the minimum spacing. In many cases, the distance may be slightly greater.



#### Positioning of the logo at the top edge







# Wordmark version for the Netherlands

#### Positioning in layout II for the Netherlands

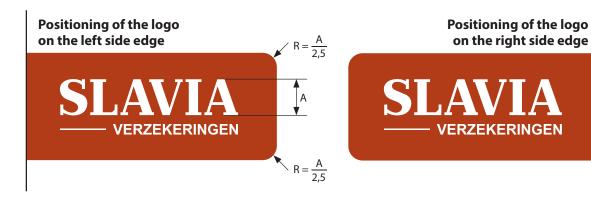
In certain cases, the wordmark may also be positioned "in open space" near the left or right edge of the layout. In this case, the same rules apply as when creating a block with the wordmark at the top edge, with one key difference: both the left and right corners of the background rectangle are rounded. The radius of the rounded corners follows the same rule: **the height of the letter "A" in "SLAVIA" must be 2.5 times the radius (R)**. In other words, the rounding radius is 0.25 times the height of the letter "A" in "SLAVIA".

Example: If the height of the letter "A" in "SLAVIA" is 10 mm, the rounding radius of the left and right corners of the background rectangle will be 4 mm.

If the wordmark cannot be placed against the left or right edge, e.g. if it is positioned between sponsors on the same line, it is possible to use a wordmark version on a background block, either with classic or rounded edges. The clear zone always follows the same rules.

All other parameters for the positioning of the wordmark within the background rectangle remain the same as those specified for top-edge positioning – see the previous page for details.











# Wordmark version for the Netherlands

Examples of wordmark use on promotional items, printed materials, and other visual applications in space.















Slavia pojišťovna a.s. Táborská 940/31, 140 00 Prague 4 Helpline: +420 255 790 111 E-mail: info@slavia-pojistovna.cz www.slavia-pojistovna.cz